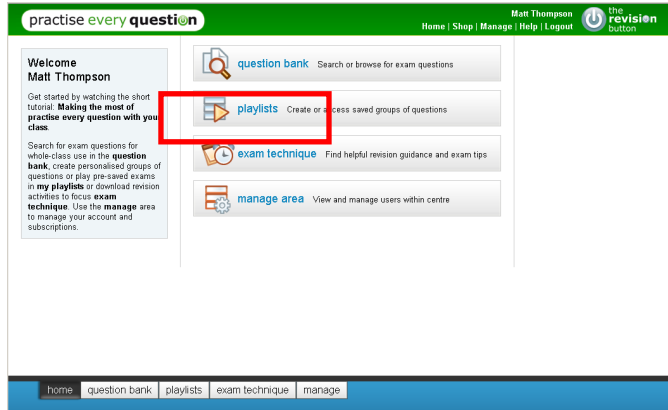
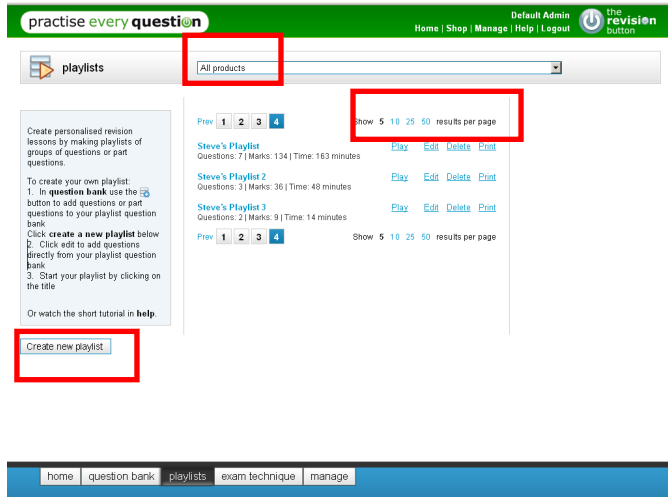


## From the home page to my playlists



**Playlists** lets you create a customised playlist of your own favourite questions, play one you created previously or play an authored playlist.

## Viewing playlists



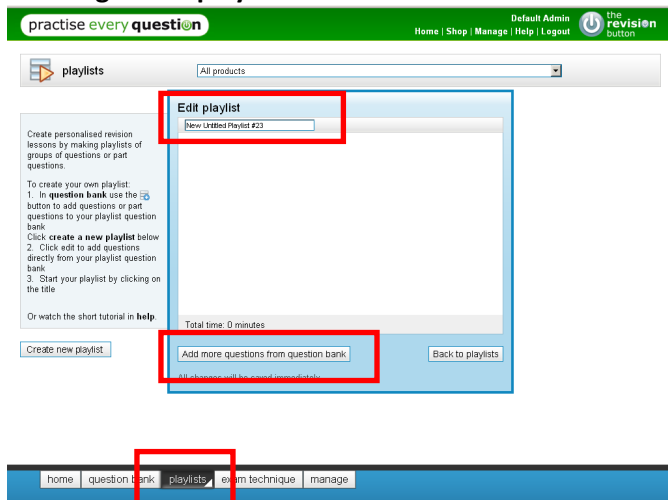
The first time you visit **Playlists**, your view is unfiltered, and all products you have subscribed to are included.

This view is what you might get if a few dozen playlists had already been created.

You can change the number of playlists to view per page.

To create a new playlist, click **Create new playlist**.

## Creating a new playlist



A new **Edit playlist** window will now open.

Name the playlist at the top, then click **Add more questions from question bank**.


This will take you back to the **question bank**.

All changes made to your playlist are automatically saved.

A small icon will show in the menu when you have a playlist in edit mode.

## Adding questions from the Question Bank

The screenshot shows the 'practise every question' interface. On the left is a 'Refine search' sidebar with filters for Product, Unit/Section, Tier, Question type, Year added, Marks, and Time. The main area displays 'Available questions' with a list of search results. A red box highlights the 'Add to playlist' button (represented by a plus sign in a circle) next to the question: *'All racists should be forgiven'. Discuss this statement. You should...*

Click on  to add that question to your new playlist.

You may want to use the **refine search** filters first, to narrow your view of available questions.

For more on this, see Tutorial 2, question bank.

## Choosing the playlist to add your question to

The screenshot shows the 'practise every question' interface with 58 matching results. A red box highlights the 'Add to playlist' button for the question: *'Sustainable transport management in urban areas is a dist...*. A popup box appears with the text 'Add to playlist:' and a dropdown menu showing 'My Geography A2 playlist'. A red box highlights the dropdown menu.

A popup box will offer you, by default, the playlist you've just created.

The diagram shows a 'Add to playlist:' popup box. It contains a dropdown menu with 'My Geography A2 playlist' selected. Below the dropdown is an 'Add to playlist' button. A red box highlights the dropdown menu.

Or you can add it to another playlist. Click on the arrow to the right to choose from all your playlists.

## Your question has been added

The screenshot shows the 'practise every question' interface with 58 matching results. A black confirmation message box is overlaid on the question list, containing the text 'Question added to playlist'.

Click **add to playlist**, and you'll get confirmation when it's been added.

If that question already exists in your playlist, you'll be asked to confirm first.

The screenshot shows a confirmation dialog box titled 'Question already in this playlist'. The text inside says: 'This question already exists in the playlist you have selected. Choose a different playlist from the list or click OK to allow the duplicate question.' At the bottom are two buttons: 'Cancel' and 'Yes'.

## Adding questions from the question screen

The screenshot shows the 'Exam question' screen with a question about the Depression in the USA. The 'Organiser' panel on the right lists the current playlist items: Exam question, Source, Mark scheme, Student response A, Student response B, and Exam comment. A red box highlights the 'Add to playlist' button, which has a dropdown menu open showing 'Add to playlist' and 'Add to playlist' options.

The same controls can be used to add a question to your playlist straight from the question screen.

A popup box will offer you, by default, the playlist you've just created. Or you can add it to another playlist.

## Reviewing your playlist

The screenshot shows the 'playlists' screen with a 'New Playlist' section. A red box highlights the 'Total time: 72 minutes' and the 'Back to playlists' button. The 'playlists' tab is selected in the bottom navigation bar.

Now that you've added questions to your playlist, when you return to the playlist tab you'll see the **total time** allocated for all of those questions.

If you need to delete a question from your playlist, use the **delete** link. You can also **drag and drop** the questions to reorder.

Click **Back to playlists** to see other playlists.

All changes are saved automatically.

## Managing playlists

The screenshot shows the 'playlists' screen with a list of playlists. The 'playlists' tab is selected in the bottom navigation bar. The screen shows a list of playlists with columns for 'Show', 'Play', 'Edit', 'Delete', and 'Print'.

On this screen, you can **play**, **edit**, **delete** or **print** your own playlists.

[Play](#) [Edit](#) [Delete](#) [Print](#)

For authored playlists you are able to **'copy and edit'**, allowing you to alter pre-saved playlists.

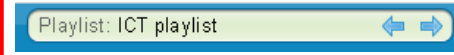
[Play](#) [Copy and Edit](#) [Print](#)

## Playing a playlist

The screenshot shows the 'practise every question' website interface. At the top, there is a navigation bar with 'practise every question' and 'the revision button'. Below this, there are several panels: 'Exam question', 'Student response A', 'Student response B', and 'Source'. A red box highlights a 'Playlist: ICT playlist' window. This window has tabs for 'Organiser', 'Playlist', and 'Notepad'. The 'Organiser' tab is active, showing a list of questions with their IDs and titles. The first question is '1642 Describe how a presentation, created to be shown using a computer and projector, can be reformatted to be used with a touch screen. (4 marks)'. The second is '1657 Describe how a cartography graphics library could be used when given a list of geographical features. (4 marks)'. The third is '1682 Describe three advantages of using manual transition when given a list of geographical features. (3 marks)'. Below the playlist window, there is a navigation bar with 'home', 'question bank', 'playlists', 'exam technique', and 'manage'.

When you **play** a playlist it will open with the first available question in the list.

The **organiser** will now show all the questions within your playlist.



Next to the playlist title you can use the **arrows** to move to the next question or click on the **question title**.

For more about the organiser, see **Tutorial 2 question bank**.